

Date _____

Full Legal Name _____ Mr. Mrs. Miss Ms.
(as currently on file with University of Northwestern)

ID# _____ Birthdate _____ SS# (last 4 digits **ONLY**) _____

Student Name Change

Full **New** Legal Name _____ Mr. Mrs. Miss Ms.

(Note: You must provide one of the following official documents showing your changed [new] name: Social Security Card, Driver's License, or certified copy of your marriage license, court order, OR a dissolution decree reflecting the new name in full)

Address/Phone Change (Currently enrolled students may make these changes on theROCK>Home>Personal Information)

This is the address where you are living while you are taking classes at UNWSP. This may be the same as your permanent address.

_____ **Street Address** _____ **City, State, Zip**

_____ **Phone Number**

Permanent Address Change

This is your long-term address. It may be your parents' home address, or wherever you live when you are not in school.

_____ **Street Address** _____ **City, State, Zip**

Student Signature _____ **Effective Date** _____

• **Return form** (with name change documentation, if applicable) to: University of Northwestern – St. Paul
Attn: Registrar's Office
3003 Snelling Ave N, St. Paul, MN 55113
or FAX to 651-628-3301 or email to: registrar@unwsp.edu

Office Use Only

For Name Changes, an official document showing the changed (new) name must be provided.

- Social Security Card
- Driver's License
- Certified copy of marriage license, court order, **OR** a dissolution decree reflecting the new name in full

I have viewed one of the government issued documents required above (please indicate which form)

Employee Signature: _____ SPAIDEN Index

Current student: Curriculum Chart & TE Service Desk Public Safety Mail Center Advisor & Professors (if classes are in session)